

**GROTON PUBLIC LIBRARY
BOARD MEETING MINUTES**

Wednesday, June 11, 2014

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:04 p.m.
- II) Roll call: Betty Anne Reiter, Marie Shaw, Susan Kietzman, Ranjna Bindra, Katherine Brighty, CJ Connolly, Willard Welch, and Lenore White. Rosemary Duval-Arnould and Pennie Fox were absent.
- III) Public Comments: None.
- IV) Communications: A letter was received from the Town Clerk stating that Ranjna Bindra had been reappointed to the Board.
- V) Approval of minutes of the May meeting: A motion to approve the May minutes was made by Katherine Brighty and seconded by Susan Kietzman. The minutes were approved.
- VI) Review of May performance measures: Progress is good towards the targets for this fiscal year.
- VII) Director's Report
 - A) The 2014 One Book kickoff was held on May 13 at the Mystic Arts Center with 90 people in attendance. Related programs are planned for weekly Wednesday events through the summer. 575 people attended the June 4 event with Khaled Hosseini at The Garde.
 - B) The Director attended the CT Learns and Works Conference on May 16 to assist CT Humanities in publicizing the upcoming *Way We Worked* Smithsonian exhibit at the Library.
 - C) The Library received a \$1500 grant from CT Humanities to fund an oral history project that will capture the stories of the engineers and draftsmen who worked at EB during the Cold War era. It will coincide with the Smithsonian exhibit and will be undertaken by Barb Nagy, a freelance writer based in Groton, who has experience with oral history projects and the defense industry.
 - D) The Town Council granted approval for the Library to proceed with submitting a Category 2 grant to the State Grant Program for Public Library Construction. The grant application is due at the end of August and will be an approximately \$800,000 request for interior renovations to provide room for the Streeter/Kimball local history collection, relocation of the computer lab and several maintenance projects. The Library Board will serve as the building committee, and may need to meet in August to begin this work.

- E) A gathering was held for participants in the Mary Morrisson School– Fairview project, which connects schoolchildren with the elderly. It was a successful program, and the school has asked to set up a schedule for next year as well.

VIII) New Business: None

IX) Old Business

- A) Discussion of the Groton Public Library Board By-laws.
- i) This discussion was put off until a full meeting can be devoted to it.
 - ii) The joint meeting of the Groton library boards may be moved from September to October, and the bylaws discussed at the September meeting, which will be moved to September 3 due to the Director's expected absence on September 10.
- B) Review Board responsibilities for the Celebration of Excellence luncheon that will be held on June 18th. Marie Shaw, Dr. CJ Connolly, Susan Kietzman and Betty Anne Reiter planned the celebration.
- i) Lunch will be held from 12 – 2 p.m. for the staff, in appreciation of their contributions to the Library winning this award. The Board will be responsible for setting up, bringing food, and clean-up.
 - ii) Dignitaries will be in attendance; remarks will be given by the Groton Town and City Mayors, the Town Manager, and Representative Moukawsher. Two proclamations, one from the General Assembly, and one from the Town of Groton, will be presented to the library.
 - iii) At 2 p.m., there will be a public celebration, at which the Library Board will serve cake to patrons at the front entrance of the library.

X) Adjournment: A motion to adjourn was made by Lenore White and seconded by Willard Welch. The motion was approved and the meeting was adjourned at 8:15 p.m.

Respectfully submitted by,

Katherine Brighty